



Important Note:
Closing Date: **31 July 2009, Friday by 5 pm**
Payment of fees must be accompanied with the re-sit/renewal form.
Late entries **will not** be entertained

ICSA IQS RESIT / RENEWAL REGISTRATION FORM

1. PLEASE FILL UP PARTICULARS

PERSONAL DETAILS

Full name : _____
 NRIC No. : _____
 Date of Birth : _____
 Student No. : _____
 H/P No. : _____
 Office No. : _____
 Home No. : _____
 Email (Compulsory) : _____
 Mailing Address : _____
 _____ Postal Code: _____

EMPLOYMENT DETAILS

Designation : _____
 Organisation : _____
 Working Experience : _____

2. PLEASE TICK EITHER OPTION A OR OPTION B

Option A: ICSA IQS RE-SIT NOVEMBER 2009 EXAMINATION

I have read the terms and conditions, and hereby submit my registration for the November 2009 Examination of the ICSA International Qualifying Scheme

- | | | |
|--|---|--|
| <p>Module(s)</p> <p>One Module S\$ 337.05 (including GST)</p> <p>Two Modules S\$ 674.10 (including GST)</p> | <p><input type="checkbox"/> Singapore Taxation</p> <p><input type="checkbox"/> Corporate Law</p> <p><input type="checkbox"/> Financial Accounting</p> | <p><input type="checkbox"/> Corporate Administration</p> <p><input type="checkbox"/> Corporate Secretaryship</p> <p><input type="checkbox"/> Corporate Financial Management</p> <p><input type="checkbox"/> Corporate Governance</p> <p><input type="checkbox"/> Please Tick</p> <p><input type="checkbox"/> Please Tick</p> |
|--|---|--|

*I enclose herewith my cheque no _____ for the sum S\$ _____ being payment for the above.
(Cheque payable to "SAICSA")*

Option B: SAICSA STUDENT RENEWAL (1ST July 2009 – 31ST December 2009)

I do not wish to register for the November 2009 examinations ICSA International Qualifying Scheme. I would like to remain on the student register and enclose herewith my cheque, payable to "SAICSA" for the sum of **S\$112.35** (incl. GST) for studentship renewal from 1st July 2009 – 31st December 2009.

PLEASE READ IMPORTANT NOTES OVERLEAF BEFORE SIGNING.

- I declare that the information given in this form is true and accurate.
- I have read and will comply with all the conditions, rules and regulations stipulated by SAICSA and its representatives.

Signature of Applicant/Date

PLEASE TICK (✓)

Mode of payment to "SAICSA"

NETS CASH

CHEQUE: Bank _____ Cheque No.: _____ Date: _____

FOR OFFICIAL USE

Invoice No.:	Amount:	Cash Sales Receipt No.:	
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**THE ICSA INTERNATIONAL QUALIFYING SCHEME
RE-SIT REGISTRATION FORM**

1. Eligibility

This form is applicable only to students who were not successful in the last examination sitting.

2. Submission/Closing Date

Students must submit a Re-sit Registration Form together with the requisite fee before the closing date. Late submission will not be accepted.

3. Re-sit

- 3.1 If students fail any paper, they can re-sit the paper in the next examination sitting.
- 3.2 Re-sit fee is **S\$337.05** (incl. GST) per module. Payment may be made by Cheque/NETS. Cheque should be made payable to **"SAICSA"**.

4. Withdrawal

Once the re-sit form is submitted, there will be no withdrawal from the examination.

5. Refund Policy

- 5.1 No refund for re-sit and renewal fees upon receipt of the fees.
- 5.2 Re-sit and renewal fees are non-refundable fees.

6. Postponement

- 6.1 Postponement of examination sitting will only be permitted in certain circumstances (e.g. bereavement of family member, taken ill during the examination period).
- 6.2 Application for postponement together with documentary evidence must be submitted to SAICSA within **one week** after the examination. Late submission will not be entertained.
- 6.3 A postponement fee of **S\$374.50** per module (incl. GST) will be levied and must be submitted together with the application form. Cheque should be made payable to **"SAICSA"**. Postponement fee is non refundable.
- 6.4 Upon receipt of the postponement fee, students will have to sit for the next examination diet, and no further postponement will be allowed.

7. Tutorials

- 7.1 Re-sit students will be provided with tutorial notes and be allowed to attend the tutorial sessions.
- 7.2 Re-sit students will not be entitled to study texts which can be purchased from SAICSA if they so wish.
- 7.3 Tutorials will be conducted on weekdays from 6.30 pm to 9.30 pm.

SAICSA reserves the right to change the date, time and venue or cancel the course owing to unforeseen circumstances.